

## Contractor Bid Request

September 27, 2023

**Homeowner Name:**  
**Project Address:** San Jose, CA 95126  
**Homeowner Contact:**  
**Structure Type:** Single Family  
**Bid Due Date:** 10/11/23  
**Project Description:** Exterior Maintenance & HVAC

This Scope of Work was developed by a Habitat for Humanity Inspector based upon an inspection of the property. Items are listed in order of their priority. Contractors must provide an itemized estimate for each item listed below. The selected contractor will be required to provide proof of current license, insurance and workman's comp and submit a completed W-9 in advance of starting the project. Project address and homeowner phone number available upon request.

Any questions or requested modifications should be directed to:  
 Imani Nycosi- Construction Coordinator: (510) 803-3315, [inycosi@habitatebsv.org](mailto:inycosi@habitatebsv.org)  
 Alex Colt – Sr Inspector: (510) 803-3342; [acolt@habitatebsv.org](mailto:acolt@habitatebsv.org)  
 Jason Stewart- Inspector: (669) 758-4868; [jstewart@habitatebsv.org](mailto:jstewart@habitatebsv.org)

**Priority A:** Required items, including code violations and health and safety issues. These items must be completed prior to consideration of general, non-essential property improvements.

**Priority B:** General property improvements. Items to be completed if budget allows.

Priority Letter	Priority Number	Item Description
A	1	<b>Maintenance and Paint</b> Inspector Note: Work to include/exclude accessory structures. <ol style="list-style-type: none"> <li>Exterior Maintenance – Replace visible dry rotted or damaged wood including crawlspace access doors, trim around vents and window/door casing and sills, fascia and rafter tails. Areas for attention include: (INSPECTOR DETAIL)</li> <li>Paint Structures - Entire exterior of home. Work to include/exclude accessory structures. Properly protect hard surfaces, fixtures and homeowner belongings. Exterior paint limited to three colors total unless otherwise agreed upon with contractor.               <ol style="list-style-type: none"> <li>Pressure wash or similar prep prior to commencement of any painting.</li> </ol> </li> </ol>

		<ol style="list-style-type: none"> <li>2. Caulk all seams and cracks. Scrape and sand, if appropriate and as needed, to provide proper surface adhesion, especially on south and west facing walls.</li> <li>3. Apply two coats of quality paint and primer to be applied to all exposed siding, trim, eaves, doors and exterior handrail/guardrail. Consult with owner on color and finish.</li> <li>4. Spot Check damaged areas for signs of substrate deterioration.</li> </ol>
A	2	<p><b>Replace Forced Air Furnace</b></p> <p>Non Operating Heater Located in Hallway Floor Crawl Space will need removal and disposal. New thermostat controls to be installed</p> <ol style="list-style-type: none"> <li>a. Demo and remove existing unit system and related obsolete materials and dispose.</li> <li>b. Install new unit to manufacturers specifications, including controller.</li> </ol> <p>*Work to be permitted and inspected. Provide homeowner with all manuals. Inspector Note:</p>

- Exclusions:** Any items not included in the above scope of work, including:
- a. Correction of existing unpermitted work not disclosed to Habitat or contractor;
  - b. Costs related to temporary displacement of occupants;
  - c. Costs related to storage of homeowner's belongings during duration of project.